

INSTRUCTIONS FOR FILING
ENVIRONMENTAL ASSESSMENT STATEMENTS
PURSUANT TO CODIFIED ORDINANCE CHAPTER 1345

1. Thoroughly complete **all** applicable sections of the attached Environmental Assessment Statement form.
2. The appropriate fee must accompany the completed EAS at the time of submittal before it can be processed.
 - **One Hundred dollars (\$100.00) where construction or development does not involve zoning changes.**
 - **Two Hundred dollars (\$200.00) where zoning changes are requested;**
3. In order to provide the reviewing officials with a means of visual review of the area in question, please provide an **8½" x 11" site plan or drawing of the proposed project.**
4. Please provide the **name, complete address including zip code and telephone number of the person filling out the EAS.** This will allow the reviewing officials to directly contact this individual if there are any questions to be addressed.
5. Notification of the Environmental Planning Committee Meeting will be sent to the person listed as the contact person on the EAS.

Loretta Radebaugh, CMC
Clerk of Council

Attachments