

# MINUTES

## REGULAR COUNCIL MEETING

8:05 p.m.

March 6, 2007

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on March 2, 2007:

### ROLL CALL

**Councilmen Present:** Mr. Cox, Mr. Black, Mr. Fiala, Mr. Harrold, Mrs. Manning, Mr. Woodin

**Absent:** Mr. Ranally

**Others Present:** Mayor Anderson, Assistant Law Director Simpson, Service Director Tomaselli, City Engineer Sayles, Fire Chief Zwegat, Assistant Police Chief Cooper, Finance Director Rogowski, Parks and Recreation Director Katz, Chief Building and Zoning Inspector Smith, Clerk Radebaugh

Motion made and seconded to excuse Mr. Ranally from tonight's meeting.

Roll Call: 6 yes  
0 no

Motion carried 6 to 0

The meeting was led in prayer and the Pledge of Allegiance by President Cox.

### Approval of Minutes

Motion made and seconded to approve the Regular Council minutes of February 20, 2007.

Roll Call: 6 yes  
0 no

Motion carried 6 to 0

### STANDING COMMITTEES OF COUNCIL

**Committee of Full, Mr. Cox** – There will be a meeting in two weeks to discuss the Ward Creek Report by the Engineer.

**Economic Development Committee, Mr. Black** – No report.

**Environmental Planning Committee, Mr. Ranally** – Absent.

**Finance and Audit Committee, Mr. Ranally** – Mr. Cox reported that there will be a meeting next Tuesday at 7:00 p.m. to discuss the 2007 budget.

**Parks & Recreation Committee, Mr. Woodin** – No report.

**Personnel Committee, Mr. Harrold** – The Civil Service Commission is accepting applications for the position of Office Associate with the Willoughby Police Department Detective Bureau. Application forms are available at Willoughby City Hall and must be submitted with a resume by 4:30 p.m. on Friday, March 16<sup>th</sup>.

**Safety Committee, Mr. Black** – No report.

**Service Committee, Mrs. Manning** – We had a meeting this evening to discuss Allied Waste extension of their contract and the Pelton Road Landfill.

**WPCC Committee, Mr. Harrold** – We held a WPCC Joint Committee meeting at 6:30 p.m. on February 28<sup>th</sup> at the plant. Superintendent Gorka reviewed the Executive Summary from the 2006 Annual Report.

**Clean City Commission, Mr. Cox** – There will be a meeting this coming Monday.

**Planning Commission, Mr. Fiala** – No report.

**Shade Tree Commission, Mrs. Manning** – No report.

**CORRESPONDENCE**

No correspondence

**PUBLIC PORTION**

No one spoke

**OLD BUSINESS**

**RESOLUTION NO. 2007-9**

A Resolution approving EAS#16-12-06 for the rezoning of real property located at 37231 Euclid Avenue from Manufactured Home Park (MH-P) to General Business (G-B) and from Retail Business (R-B) to Manufactured Home Park (MH-P) and for construction of a building at said location (Danny’s Organic Market).

**ORDINANCE NO. 2007-10**

An Ordinance amending the zone map of the City of Willoughby, Ohio, to reclassify 0.1894 and 0.2164 acres of real property identified as portions of Permanent Parcel No. 027A-016-00-009-0 from Retail Business (R-B) to Manufactured Home Park (MH-P) and from Retail Business (R-B) to General Business (G-B), respectively; and 0.4890 acres of a portion of Permanent Parcel No. 027A-016-00-014-0, from Manufactured Home Park (MH-P) to General Business (G-B); said real property is located at 37231 and 37223 Euclid Avenue aka Orchard Grove Trailer Park. (Public Hearing is continued to March 20, 2007)

Resolution No. 2007-9 and Ordinance No. 2007-10 will remain on the table.

**NEW BUSINESS**

Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.

Roll Call: 6 yes  
0 no

Motion carried 6 to 0





paragraph (d) which reads "In all Business, Commercial, Industrial, and Manufactured Home Park Districts, sidewalks shall be installed at the time of development according to the construction specifications adopted by Council and shall not be less than the construction specifications required in residential development."

No One spoke for or against the proposed text change.

### **ORDINANCE NO. 2007-18**

**An Ordinance amending Chapters 1175 and 1179 of the Codified Ordinances of the City of Willoughby, Ohio, entitled, "Supplemental Regulations for all Subdivisions" and "Supplemental Regulations for Multi-family and Nonresidential Developments", respectively.**

Motion made and seconded to pass Ordinance No. 2007-18.

Roll Call:     6 yes  
                  0 no

Motion carried 6 to 0

**MAYOR'S REPORT** - No report.

### **OTHER REPORTS**

**Assistant Law Director Simpson** – No report

**Service Director Tomaselli** – Commented on the Training Class he attended for two days at the Fire Department regarding emergency procedures for the city.

Stated that after this week the night crew will be done.

Councilwoman Manning commented that after hearing all that was done by the employees at the WPCC plant and what Jack Gorka did personally during the flood, she would like to recognize their efforts.

**City Engineer Sayles** – Stated that he also attended the training session which was very professional and was very informative. Reported that he did not open bids for the Church Street Storm Sewer and Erie Street Sanitary Sewer projects this past Friday. Before the bid opening he discovered that they failed to get authorization to go out for bid for the Erie Street Sanitary Sewer. He has issued an addendum to delete this from the bid. This Friday bids will be opened for the Church Street Storm Sewer without the Erie Street portion. He will be back to Council for authorization to advertise the downtown Erie Street Sanitary Sewer. Construction will be in the fall. Church Street construction will begin in May.

Council President Cox asked if it was risky to plan to do a project going into November. Mr. Sayles said this is only a 250 ft sewer and there is always an asphalt plant open into December. Mr. Sayles said he did not want to do the project in May and interfere with the downtown activities because Erie Street will be one-way traffic for three weeks. Mr. Cox suggested having a Special Meeting next week for the authorizing legislation. Mr. Sayles will decide whether he will request legislation for next week.

**Fire Chief Zwegat** - Thanked everyone from the city for their cooperation in the NIMS training program. This is part of our city’s overall strategies, tactics and implementation of a command system in the event of a large scale disaster. The goal was to make everyone familiar with the process that would be required in the event of a large scale emergency or disaster especially when in the future FEMA reimbursement could hinge on all this being complied with. We are one of the few areas in the county that are 100% compliant and have agreed to help the county train other communities.

**Assistant Police Chief Cooper-** No report.

**Chief Building and Zoning Inspector Smith**– No report.

**Parks & Recreation Director Katz** – Thanked council for the passage of legislation.

**Finance Director Rogowski**– We will have budget hearings next week.

**COUNCILMEN**

**Mr. Woodin** – No report.

**Mr. Fiala** – No report.

**Mr. Ranally** – No report.

**Mrs. Manning** – No report.

**Mr. Harrold** – Breckenridge Village gave the Fire Department permission to give search and rescue missions in two duplexes on Robinhood. This Sunday was the first training session. Mr. Harrold went through the house when the drill was over and found it very informative. There will be three more sessions.

**Mr. Black** – No report.

**Mr. Cox** – No report.

**Regular Council Meeting adjourned at 8:35 p.m.**

Date approved \_\_\_\_\_

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Clerk of Council

\_\_\_\_\_  
Charles W. Cox, President

\_\_\_\_\_  
David E. Anderson, Mayor