

# MINUTES

## REGULAR COUNCIL MEETING

8:25 p.m.

April 1, 2008

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on March 28, 2008:

### ROLL CALL

**Councilmen Present:** Mr. Ranally, Mr. Woodin, Mr. Harrold, Mrs. Manning, Mr. Black, Mr. Carr, Mr. Fiala

**Others Present:** Mayor Anderson, Law Director Wiles, Service Director Tomaselli, City Engineer Sayles, Fire Chief Zwegat, Police Chief Straube, Chief Building and Zoning Inspector Smith, Parks and Recreation Director Katz, Finance Director Rogowski, Clerk Radebaugh

The meeting was led in prayer and the Pledge of Allegiance by Councilman Black

### Police Department Officer of the Year Awards

Police Chief Straube presented the Special Patrol Officer of the Year Award to Patrolman Paul Emch and Officer of the Year Award to Patrolman Matthew Tartaglia.

### Approval of Minutes

Motion made and seconded to approve the Regular Council minutes of March 18, 2008.

Roll Call            7 yes  
                             0 no

Motion carried 7 to 0

### STANDING COMMITTEES OF COUNCIL

Committee of Full, Mr. Ranally – No report.

Economic Development Committee, Mr. Black – No report.

Environmental Planning Committee, Mr. Fiala – There is one item on the agenda for approval tonight.

Finance and Audit Committee, Mrs. Manning – No report.

Parks & Recreation Committee, Mr. Harrold – We had a meeting this evening and gave Recreation Director Katz approval to remove six phones in the city.

Personnel Committee, Mr. Carr – No report.

Safety Committee, Mr. Black – No report.

Service Committee, Mr. Woodin – We had a meeting this evening and discussed Cemetery Fees, Point-of-Sale Fees, Road Program and Pelton Road Landfill Improvements.

**WPCC Committee, Mr. Harrold** – Reported that the total cost for the emergency replacement of the Lakeshore Blvd. Force Main came in well under cost. The projected cost was \$70,000 and it was replaced for \$55,063.

**Clean City Commission, Mr. Ranally**– No report.

**Planning Commission, Mr. Fiala** – No report.

**Shade Tree Commission, Mr. Carr** – Arbor Day celebration is April 25<sup>th</sup>. Special guests will be Senator Grendell, State Representative Fende, County Commissioner Aulfudish, and the minister of the festivities will be the Pastor from Body of Christ Community Church. Mr. Carr passed out picture cards to the councilmen of one of the historical trees in the city.

**CORRESPONDENCE**

No correspondence

**PUBLIC PORTION**

No one spoke at public portion.

**NEW BUSINESS**

**Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.**

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-35**

**A Resolution authorizing the Director of Public Service to prepare specifications and to advertise for bids for the purchase of 2008 Road Maintenance Materials.**

Motion made and seconded to adopt Resolution No. 2008-35.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-36**

**A Resolution authorizing the Director of Public Service to prepare plans and specifications and to advertise for bids for the 2008 Highway Pavement Lane Marking Project.**

Motion made and seconded to adopt Resolution No. 2008-36.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-37**

**A Resolution declaring certain equipment and personal property of the City as surplus and authorizing the sale thereof.**

Motion made and seconded to adopt Resolution No. 2008-37.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**ORDINANCE NO. 2008-38**

**An Ordinance amending Chapter 913 of the Codified Ordinances of the City of Willoughby, Ohio, titled, Sanitary Sewerage System Charges; specifically, Section 913.11, titled, Wastewater Discharge Permit Fee.**

Motion made and seconded to pass Ordinance No. 2008-38.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-39**

**A Resolution authorizing the Mayor to enter into a contract with Dominion East Ohio in the amount of \$78,188 to relocate a gas line necessary to the River Street Sanitary Sewer Improvement Project.**

Motion made and seconded to adopt Resolution No. 2008-39.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-40**

**A Resolution authorizing the Mayor to make application to Crossroads and the Drug Free Action Alliance for the purpose of acquiring financial assistance for the 2008-2009 grant program titled, "Parents Who Host, Lose the Most", and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2008-40 be declared an emergency measure.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2008-40.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-41**

**A Resolution authorizing an expenditure in an amount not to exceed \$35,000 for replacement of the Programmable Logic Controller and the Heated Sample System of the Continuous Emission Monitoring System at the Willoughby-Eastlake Water Pollution Control Center.**

Motion made and seconded to adopt Resolution No. 2008-41.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-42**

**A Resolution authorizing an expenditure in the amount of \$21,866 for the purchase of one (1) 2008 Ford F-250 4x4 pickup truck (snow plow, cab steps, and a shop manual is included in cost) for use by the Willoughby-Eastlake Water Pollution Control Center; said vehicle to be purchased from Mike Bass Ford through the State of Ohio Cooperative Purchasing Program.**

Motion made and seconded to adopt Resolution No. 2008-42.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2008-43**

**A Resolution approving EAS#5-3-08 to demolish a one-story portion of the existing building located at 4382 Hamann Parkway (Trucast, Inc.) and to construct a two-story addition to the existing building.**

Motion made and seconded to adopt Resolution No. 2008-43.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**ADDENDUM**

**RESOLUTION NO. 2008-44**

**A Resolution declaring certain computer equipment of the Willoughby Municipal Court as surplus, authorizing and confirming the sale thereof, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2008-44 be declared an emergency measure.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2008-44.

Roll Call: 7 yes  
0 no

Motion carried 7 to 0

**MAYOR'S REPORT** – No report.

**OTHER REPORTS**

**Law Director Wiles** – The Public Records training session at Lakeland is on April 22<sup>nd</sup>. Mr. Wiles and the Clerk will be attending and will act as a designee to any of the council members who cannot attend.

Mr. Wiles asked council's direction on whether they wanted to proceed in accepting land on the river from Susan Bole, Trustee. The city would have the land surveyed at a cost of \$600. Mayor Anderson explained that this is a small parcel of land that is almost up to the road across from Willoughby Coal and Supply on Erie St. He was in agreement with acquiring this land because if the city would have to do a stabilization project in that area, they would need to acquire easements. Council agreed to accept the land from Susan Bole.

**Service Director Tomaselli** – Yard waste pick up started this week. The crews are picking up debris from storm damage from the last few weeks. Grass stickers are available for \$20.00 for the season. Waste Management is the only company that bid on recycling. The figures are being reviewed.

Councilman Woodin and Mr. Tomaselli discussed a couple items that needed attention in his ward. Mr. Woodin asked about the procedure of the Service Department in answering complaints. Mr. Tomaselli reviewed the procedure for him.

Councilman Carr commended the Service Department on the great job they did with snow removal.

**City Engineer Sayles** – No report. Councilman Ranally asked the status of some of the city projects. Mr. Sayles explained that they are going through the bureaucracy of getting all the permits for the WPCD Driveway Culvert. On the Rt 91 slope stabilization, ODOT has disagreed with the technical design. ODOT feels the design is overdone and wants a repair similar to the repair done the last time. This is still being discussed.

**Fire Chief Zwegat** – No report.

**Police Chief Straube** - Thanked Council for allowing him to present the awards tonight.

**Chief Building and Zoning Inspector Smith**– No report. Councilman Harrold asked if Coyne got permits to continue with construction. Mr. Smith said he just finished reviewing the revisions to their drawings. They also need to resolve some site work issues. Councilman Ranally said he would like to meet with Mr. Sayles regarding water problems on neighbors property in that area.

**Parks & Recreation Director Katz** – Thanked Councilman Harrold for helping out at the Easter Egg drive thru last Saturday. There were approximately 100 cars that went through.

Councilman Ranally asked the status of the golf course project. Mr. Katz said that the equipment is on site. There is some survey work to be done in a few areas. The parking lot and bridge should be done by Friday. Work is beginning on #2.

**Finance Director Rogowski** – .No report. Councilman Carr asked about insurance for the large city trucks (referring to the recent fire in Chardon). Mr. Rogowski said that our fire trucks are insured for replacement value, but the vehicles in the Service Department are at depreciated cost. Our buildings are at replacement value.

**COUNCILMEN**

**Mr. Woodin** – Stated that it was a nice honor to give awards to his patrolmen. Commended the Police Department and Fire Department on the operation of their departments.

**Mr. Fiala** – No report.

**Mr. Carr** – No report.

**Mrs. Manning** – Reported that her ward meeting will be on Tuesday, April 29, at 7:00 p.m. at city hall. A public meeting will be held that night on the River Street Sanitary Sewer Project.

**Mr. Harrold** – Commented that the choice of Matt Tartaglia to receive an award was a good choice.

**Mr. Black** – No report.

**Mr. Ranally** – Complimented Mr. Wiles on his annual report. Commended Chief Straube on the awards that he gives his people – he has an excellent staff. Reminded Council to file their Financial Disclosure Statements which are due next week.

**Regular Council Meeting adjourned at 9:00 p.m.**

Date approved \_\_\_\_\_

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Clerk of Council

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Jerome P. Ranally, Council President

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David E. Anderson, Mayor