

## **MINUTES LEGISLATIVE CAUCUS**

**7:35 p.m.**

**April 15, 2008**

Pursuant to Codified Ordinance Section 111.01 (17) and ORC Section 121.22, notice of the following meeting was given on April 11, 2008.

**Council Present:** Mr. Ranally, Mr. Harrold, Mrs. Manning, Mr. Carr, Mr. Fiala, Mr. Woodin, Mr. Black

**Others:** Law Director Wiles, City Engineer Sayles, Service Director Tomaselli, Fire Chief Zwegat, Police Chief Straube, Chief Building and Zoning Inspector Smith, Parks and Recreation Director Katz, Finance Director Rogowski, WPCC Supt. Gorka, Clerk Radebaugh

### **NEW BUSINESS**

#### **RESOLUTION NO. 2008-45**

**A Resolution recognizing the 25<sup>th</sup> anniversary of the City of Willoughby being named a “Tree City USA Community”.**

There were no questions or comments.

#### **RESOLUTION NO. 2008-46**

**A Resolution authorizing the Mayor to enter into a contract with Amerada Hess Corporation for the purchase of natural gas and related services for the City of Willoughby’s public buildings for a period of two (2) years effective October 1, 2008.**

Mr. Tomaselli said there were six responses and this was the lowest bid. Hess has had the city’s business for the last two years and has been servicing the WPCC for the last six/eight years.

Councilman Carr asked why the bid for the WPCC is half as much as the other facilities. Mr. Gorka said that the WPCC is a large consumer. If a consumer is over a certain MCF, they fall into a different bracket and are given a different price.

Councilman Woodin asked if the city is still looking into eventually putting in gas wells. Councilman Harrold answered that he and Law Director Wiles have been working on this. There will be legislation soon. Mr. Wiles said that the lease with the Eastlake Port Authority has to be

worked out for the land where the WPCC will put the well. The city also has to comply with the no bidding aspect of the Charter.

#### **RESOLUTION NO. 2008-47**

**A Resolution authorizing the renaming of “Plains Road Cemetery” to “Willoughby Memorial Gardens”.**

Mr. Tomaselli said that no one knows where Plains Road is (Plains Road is Lakeshore Blvd) so the cemetery will be renamed Willoughby Memorial Gardens. The state will be notified of the change.

**RESOLUTION NO. 2008-48**

**A Resolution amending the meeting schedule of Council for the months of June, July, and August, 2008.**

There were no questions. This was discussed previously.

**RESOLUTION NO. 2008-49**

**A Resolution authorizing the Director of Finance to transfer funds from the General Fund to various other funds, and declaring an emergency.**

Mr. Ranally said this is done annually. These issues were discussed at a Finance Committee meeting.

**ORDINANCE NO. 2008-50**

**An Ordinance amending Chapter 945 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Willoughby Cemetery"; specifically, Section 945.01, titled, "Rates and Fees".**

Mr. Tomaselli said this was previously discussed at a meeting.

**ORDINANCE NO. 2008-51**

**An Ordinance authorizing the Mayor to enter into an agreement with the Ohio Department of Transportation and requesting the cooperation of the Director of the Ohio Department of Transportation for the construction of traffic signals along Chillicothe Road (S.R. 306) from Kirtland Road to Johnnycake Ridge Road (S.R. 84) in the cities of Kirtland, Willoughby, and Mentor, Lake County, Ohio, and declaring an emergency.**

Mr. Tomaselli explained that in 2002 Council passed an ordinance authorizing TraffPro to prepare specs. The project will replace Willoughby's traffic light at Rt. 306. Mentor and Kirtland will also be replacing traffic lights in that area. ODOT estimates that this project will cost \$589,000 which will be split three ways. Willoughby's share as of 2007 was \$57,280.

At that time, the specs did not include the Opticom system which we have now asked to be included. We are also specifying Eagle Traffic Signal Controllers, which we have throughout the city, to be included.

The ordinance tonight is authorizing ODOT to do the final preparation to go out for spec and bid.

**ORDINANCE NO. 2008-52**

**An Ordinance accepting Amendment No. 1 to Ordinance No. 2008-31, the Manning & Payroll Ordinance, relative to the Law Department, and declaring an emergency.**

Law Director Wiles explained that Sherry Smith is retiring. A new employee will be starting and for five or six days there will be three people. The manning table does not allow three employees. This ordinance will allow three for a short period of time for training.

The Legislative Caucus meeting adjourned at 7:55 p.m.

Date approved \_\_\_\_\_

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Jerome P. Ranally, Chairman

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Clerk of Council